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| **Authorization Letter** |  |
| [Email] |
| Revocation of Authority | [Address] |
|  | [Phone] |

TO [Receiver Name] [Receiver Title]

**Subject:** Revocation of Authorization Letter

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to inform you that we have decided to revoke the authorization previously granted to [Agent's Name], effective immediately. The decision is based on security concerns that have come to our attention. As the Principal, it is my responsibility to ensure the protection of our organization's sensitive information and resources.

Please take note of this revocation and refrain from engaging in any further interactions with [Agent's Name] on our behalf. All future communication and matters should be directed to [Contact Person/Department] within our organization.

Thank you for your understanding and cooperation in this matter.

Sincerely,

[Your Name]

[Your Title/Position]

[Your organization]